

These Terms and Conditions are effective on 14.01.2013 or such later date as notified on the Website (the "Effective Date").

These Terms and Conditions set out the relationship between us and each individual Member of the Scheme. Additional terms and conditions may apply in relation to specific offers and services which are set out on the Website or will be provided by us.

Definitions

In these Terms and Conditions unless the context requires otherwise:

"Card" means, where issued, a Membership card;

"Data" means data personal to a Member;

"Loss" means losses, costs, damages, injuries, accidents or claims (whether direct or indirect) suffered by Members in connection with the provision of Rewards;

"Member" means the person who is a member of the Scheme and whose name is registered against the Membership Number or online profile;

"Membership" means membership of the Scheme;

"Membership Number" means the membership number allocated to a Member in accordance with these Terms and Conditions;

"Point(s)" means the credits earned by a Member under the Scheme and credited to a Member's account;

"Reward(s)" means any goods or services supplied, by or on behalf of us, upon redemption by a Member of an appropriate number of Points;

"Scheme" – means the scheme operated by us pursuant to which members earn Points and spend them on Rewards;

"we", "us" "our" means &Meetings Limited Registered in England No. 07398845 with its Registered office: Finsgate, 5-7 Cranwood Street London EC1V 9EE; and

"Website" means the pages applicable to the Scheme available at www.andmeetings.com or such other domain name as made available from time to time.

Membership of the Scheme

Membership Eligibility

1.1. Individuals who are 18 years of age or over may apply for Membership.

1.2 We reserve the right not to enrol individuals with resident addresses in certain countries and/or regions or restrict transfers and changes of registered address. Such countries and/or regions are subject to change however reasonable advance notice will be given in circumstances where the removal of a country and/or region will affect the Membership of existing Members. To be eligible to collect Points under the Scheme you must provide an address in the UK, Isle of Man or the Channel Islands.

1.3 Membership is not open to companies, partnerships, unincorporated associations or similar entities.

1.4. Membership is offered at our discretion and we may refuse Membership to any applicant.

Membership Application

2.1. To apply for Membership an individual must apply online at the Website.

Membership applications must state the applicant's full, date of birth, preferred mailing address, email address and telephone number for correspondence.

2.2 Multiple Membership is not permitted and each Member must maintain only one account. In the case of duplication of Membership, all Memberships (other than the first Membership approved by us) will be cancelled. Any duplicate Points will be cancelled.

Membership Card

3.1 Applicants accepted as Members will be given a Membership number and may be provided with a Card. Points can be collected on online purchases by quoting your Membership number and Points can be redeemed by quoting your membership number or online account information.

3.2. Only the Member named on the Card may use it or quote the Membership number. Cards are not transferable in any circumstances.

3.3. The Card is not a credit card. It remains our property and must be returned or destroyed as requested by us. You agree to present your Card if requested to do so in relation to the collection of Points or use of Rewards.

3.4. Members should add their Membership Number to all bookings at the time of booking. Points shall be earned at the time of online purchase in accordance with the Scheme.

Membership Account

4.1. Applicants will be admitted to Membership on the date they activate their account via the Website and Members agree to be bound by the Terms and Conditions (as amended from time to time) and the information on the Website.

4.2. Each Member must give us prompt written notice of any changes of name or preferred mailing address and, if requested by us, written proof of any such changes. Certain changes can also be made online by visiting the Website.

4.3. Correspondence will be sent to the Member's last preferred mailing address and/or the e-mail address provided on application.

4.4 We will not be responsible for late, lost or misdirected mail.

4.5 Risk (for example, theft or unauthorised or fraudulent redemption) associated with Points passes to the Member as soon as Points are recorded on the Member's account, or otherwise awarded to the Member. We may cancel any Rewards we reasonably believe to be unauthorised or fraudulent. We are not liable for unauthorised or fraudulent redemptions arising due to the actions of the Member or the failure by the Member to adhere to these Terms and Conditions. You are the holder of Points and are responsible for their security. We are the owner of all Points and they remain our property at all times.

4.6 It is your responsibility to keep secure any information that might identify you and allow access to your Membership. Unfortunately, you cannot hold us responsible if a person is able to spend Points in your account as a result of you not taking appropriate care of your Membership details.

Termination of Membership

6.1 Membership will terminate automatically:

6.1.1. in the event of the expiry of all Points in accordance with Section 9.1 when a Member has not earned or redeemed or purchased for 24 consecutive months; or

6.1.2 upon the death of a Member, Points accumulated but unused at the time of death shall be cancelled together with Membership of the Scheme; or

6.1.3 if we reasonably believe that you have committed an act of fraud against the Scheme.

6.2 Members may terminate their Membership by contacting us stating that they no longer wish to be a Member.

Any such termination will result in a loss of all Points.

6.3. In the case of fraud, we may cancel all accrued and accruing Points of the Member and any Rewards.

Termination of the Scheme

7.1 We may terminate a Member's right to earn or redeem Points or terminate the Scheme.

7.2 We will give reasonable notice of such termination of the Scheme or a Member's right to earn or redeem Points issued by us.

Changes to the Scheme

8.1. We can change the Scheme, the Points and the Rewards we provide. We will give you reasonable notice but this could depend on the nature of the change and the notice that we may receive from our Partners.

8.2 We may, at any time, amend the time limit on how long you have to spend any Points. We will give you reasonable notice.

8.3 We have the right to change these Terms and Conditions. Please refer to the Website for the latest copy of these Terms and Conditions.

COLLECTING POINTS

Earning Points

9.1 We will record Points in the Member's personal online account. Points cannot be redeemed until we have recorded it in the Member's personal account.

9.2 Further details of how Points are earned are contained on the Website.

9.3 When you spend Points on a Reward we provide, we will adjust your account balance in line with this. We recommend that you keep records of your Points transactions so you can check that your account is accurate.

9.4 Points will be awarded per completed booking, and only paid into the account of the Member who made the booking

Transferring Points

9.5.1 Except as otherwise provided by us and communicated to the Member and subject to any stated limitations, Points are not transferable in any way.

9.5.2 Any purported purchase, sale, transfer, unauthorised use (including bartering), procurement or redemption of Points issued or awarded to another person or any other use of Points contrary to these Terms and Conditions will, unless explicitly authorised, constitute a fundamental breach by the Member of these Terms and Conditions and the contract between us.

9.5.3 Other than as provided for herein Rewards are not redeemable for cash or refundable. At no time may Rewards be purchased by, sold to, bartered or otherwise transferred to other persons.

Points expiry

9.5.4 If a Member has not earned or redeemed Points for 24 consecutive months, all Points that have accrued to that date will expire.

9.5.5 All Points issued must be utilised within 15 months of issue.

USING POINTS FOR REWARDS

10.1 Your points total will be provided to you within your account booking history.

10.2 Points can be redeemed only in amounts starting from 1000 Points. Points of a lower value than 1000 Points cannot be redeemed.

10.3 Points cannot be redeemed for cash.

10.4 Points can be used to select from the choice of Rewards as vouchers, meeting room bookings or charitable donations. Once the redemption type is selected we are unable to change the choice.

General

Liability

11.1 We will not be liable for any Loss resulting from alteration to, or termination of, the Scheme or the right to earn or redeem Points, except for Loss caused by our own negligence or wilful misconduct.

Tax

11.2 We make no representations as to any income, use, excise or other tax liability of Members as a result of their Membership. Such a tax liability may arise, for example, if a Member obtains Points and/or Rewards as a result of business expenditure. Members are advised to check with their accountant or tax adviser for further information.

11.3 The Member is solely responsible for any tax liability incurred as a result of Membership.

Governing Law

11.4 These Terms and Conditions shall be governed by and construed in accordance with English law. Each Member submits to the non-exclusive jurisdiction of the English courts to resolve any disputes that may arise out of them.

11.5 Any provision of these Terms and Conditions declared void or unenforceable by any competent authority or court shall, to the extent of such invalidity or unenforceability, be deemed severable and shall not affect the other provisions remaining which shall continue unaffected.

Data Protection

12.1 We will process your Data in accordance with the Privacy Policy which can be found at the Website under the heading "Privacy Policy".